



Dean Abernathy, Orange Coast
Tim Adell, Victor Valley
Tucker Amidon, Riverside City
Jochin Arias, LA Harbor
Lee Ballestero, Moorpark
Jodi Balma, Fullerton
Judy Cannon, Crafton Hills
Nadia Elahi, L.A. City
Marilyn Espitia, San Diego College District
Penny Gabourie, Cypress
Veronica Gerace, San Diego Mesa
Michael Harnett, Glendale

Joe Holliday, El Camino
Helen Leung, Chaffey
Heidi Lockhart, Mt. San Antonio
Lyndsay Madru, LA Harbor
Danielle Muller, LA City
Erik Ozolins, Mt. San Jacinto
Alannah Rosenberg, Saddleback
Sherron Rouzan, West LA City
Sara Rubio, LA Harbor
Stephanie Tran, Cypress
Brian Waddington, Citrus
Christina Yamanaka, Mt. San Jacinto

May 10, 2019

1. **Approval of March minutes:** The March minutes were approved as amended.
2. **Officers' Reports:**
 - President's Report:** The main concern is the meeting locations (see below, section 6). Christina mentioned Chris's idea of having a directors' and counselors' retreat in August to flesh out ideas we might incorporate into the coming year.
3. **Treasurer's Report:**
 - Our expected total expenditures for 2018-19 were \$27,707.77, and our total revenue was \$39,460. Our current account balance is \$27,676.68. There are still some outstanding conference fees and dues.
 - Tucker said we need to rethink how many reservations we had for the conference; our attendees were about 100 short of what we paid for, and he suggested it would be better to pay for overages than over-prepay.
 - Tucker asked if we want to help pay Moreno Valley's expenditures on the printshop problem at the last minute. Erik said these will probably be resolved at the school's level.
 - In theory, we are a non-profit organization that is making close to \$10,000 a year. We need to think about how we want to deal with the surplus: student scholarships, videos, etc.
 - Jodi advocated for videos that reference how important honors programs are and how they can operate as pathways for underrepresented students and our diamonds in the rough.

- Veronica brought up the idea of doing more to encourage equity and diversity in our programs and the conference.
- Alannah argued for an endowment for future scholarships.

Transfer Coordinator's Report:

- We have an HTCC list-serv run out of the state chancellor's office. It will allow us to put out a free newsletter. We will have about 200 people on the list-serv, and it will allow us to communicate more efficiently.

Secretary's Report: Tim was there.

Editor's Report: Tim said that close to 30 students have already submitted to *Building Bridges*. We discussed going back to printing the mentors' page in the journal and going back to buying more copies at the beginning.

4. Conference Co-Chair Report:

- UCI has confirmed April 4, 2020 for next year's conference; they have talked about moving toward late March rather than early April after that. They have an ongoing commitment to hosting the conference.
- We need to meet with UCI in June or July to start liaising with the university.
- Erik has many of the overruns of the conference program, and we are going to disperse them through our organization for publicity purposes.
- We discussed the logistics of judging the presentations at the conference, and we decided it is unfeasible. Christina suggested we can have videos explaining the ways the different awards and poster/presentation ins and outs work.
- Several people suggested new scholarships for issues such as social justice or equity, awards that would encourage thinking about these issues. Judy thought we might be able to have judges observe the actual presentations rather than just the abstracts. Heidi said that Bay Area accomplishes this by narrowing the field by the abstracts and putting all the finalists close together during the conference, allowing judges to observe them.
- Dean said that some mentors objected to not getting into the finalist position for posters.
- Veronica asked about tee shirts, especially with specialized notes such as "presenter." We missed having shirts this year, but we want to have them again next year. Jodi asked if we should have people order them in advance. Tucker said we can customize shirts online to make that work more smoothly.
- Tucker said we need to register people as "faculty mentor" and "faculty non-mentor" so we can more accurately know whom to give pins.
- Alannah asked if we want to consider putting faculty and administrator registrations close to the donate button. It is something we will think of for the future.
- Veronica suggested we have the contact information with UCI, so we can send thank-yous to them from individual colleges as well as the whole organization. Joe stressed that, as a result of the conference, UCI has risen from having the fourth most transfers from the HTCC to second most.

- Erik advocated attending NCHC, which will happen in New Orleans this year, especially on the Wednesday and Thursday sessions that highlight starting in honors.

5. **HTCC Officer Elections, 2019-2020:**

President: Joachin was reaffirmed for a second term.

Vice-president/Conference Chair: Dean volunteered and was affirmed.

Treasurer: Tucker acquiesced to be treasurer/webmaster again. We discussed whether we should make a webmaster a cabinet position. We need to find the bi-laws to see if these need to be changed to add webmaster to the cabinet.

Transfer Coordinator: Alannah.

Secretary: Tim.

Editor: Tim.

Conference Program Chair: Alannah volunteered to collect the scores, Erik to shepherd it through, and Christina to help with the timeline. Joachin volunteered to set up a program to help streamline the process.

Scholarship Coordinator: Joe volunteered Rachel.

Communications: Heidi and Judy

Posters: Still open

Volunteers: Christina and Danielle

Registration: Kathy and minions.

Tee shirts: Veronica

Social Media: Discuss this and emphasize student involvement.

6. **HTCC Meeting Locations, 2019-2020:**

A sticking point is the teaching symposium in January. The time is difficult for institutions that have intersession. We discussed a possibility of a San Diego location. Erik argued for a late-January time, possibly at Orange Coast. Dean volunteered **Orange Coast for January 31, 2020**. Loyola Marymount is considering a meeting date. Judy volunteered **Crafton Hills** as a backup for **Loyola Marymount**. Alannah suggested a beginning in honors component. These were received with loud huzzah. We determined August 2, 2019, as the best day, and Murrieta the best location. Erik agreed to place several rooms at our disposal.

7. **For the Good of the Order (Joe's Presentation):** We need to advocate for more release time and funds for our programs. Since the administrators will be statistically driven, we will need to give them numbers. He emphasized the main concerns: reassign time, clerical help, counselors, and space. When we get our administrators to the conference, they come away impressed and ready to help honors programs. We need to send out our pictures to all the people around the school. We need to distribute copies of Building Bridges and conference programs. Any time we have good news, we need to let the institution know about it. These items keep the program in people's minds (particularly deans'). Constantly communicate with counseling.

Veronica talked about working with the foundation, and Brian emphasized contacting our alumni. We are going to collect data on what different schools do for budget concerns and best practices.

8. Adjournment: We adjourned at 12:30.