



Dean Abernathy, Orange Coast
Tim Adell, Victor Valley
Tucker Amidon, Riverside
Jochain Arias, Los Angeles Harbor
Nadine Bermudez, East Los Angeles
Nadia Elahi, Los Angeles
Marilyn Espitia, San Diego
Jennifer Floerke, Moreno Valley
Michael Harnett, Glendale
Joe Holliday, El Camino
Misty Kolchakian, Mt. San Antonio

Helen Leung, Chaffey
Heidi Lockhart, Mt. San Antonio
Danielle Muller, Los Angeles
Erik Ozolins, Mt. San Jacinto
Kathy Patterson, Santa Ana
Melissa Rifino Juarez, Rio Hondo
Christopher Sleeper, MiraCosta
Brian Waddington, Citrus
Christina Yamanaka, Mt. San Jacinto

March 8, 2019

Draft

1. **Approval of February 8 minutes:** The February minutes were approved as amended. Robin Steinbeck, the president of Moreno Valley College, welcomed us to the college.
2. **Officer's Reports:**
 - a. **President's Report:** See Meeting Locations below. We will need to have elections on May.
 - b. **Treasurer's Report:** Tucker said dues are trickling in. We had an account balance of \$18,722.99 at the start of the day. We are going to need to look at expenses for food, since they are starting to cut into scholarship funds. We want to look for a student rather than a professional videographer to save money.
 - Christina suggested making a marketing video showing plenary, the atmosphere around the conference and presentations. Christopher has a student who could set us up on YouTube for \$11 an hour, plus extra editing hours. We decided to give \$150 for this, with overages covered by MiraCosta.
 - Tucker wants us to remind family and friends that they can eat at the Anteatory for \$13. We decided that we have the right amount of food, since it lasted until lunch and almost nothing was left over.
 - c. **Transfer Coordinator's Report:** No report.
 - d. **Secretary's Report:** No report.
 - e. **Editor's Report:** Tim handed out copies of *Building Bridges*. We decided that we will buy more copies and he will send a link for buying them.
3. **Conference Co-Chair Report:**
 - a. **Conference Report--Program:**

- Jennifer has finished most of the edits for the program. She is putting the annotated conference map at the end of the program.
- We are not inviting from the waitlist, but students are dropping out, leaving us with some sessions with two presenters. She asked if we should consolidate. We decided it is too late to accommodate requests for special placement.
- Erik asked if we want to drop the subject index, which is a difficult item that takes up many pages. Jennifer said that so many students have changed aspects of their titles and other things about their presentations. Joe suggested that if we send our VIPs and directors digital copies beforehand, we can take care of that information; Christina reminded us that individual colleges can have their own lists. We decided to eliminate the subject index.
- Erik reminded us that any students wanting to use Macs will need to provide their own adapters.

b. Conference Registration List:

- Joachin has a list of schools' non-presenter attendees. We will need to finalize that by next Wednesday.
- Tucker will need a complete list of attendees, moderators and presenters so he can make our final invoices.
- We cannot delete registrants, at this point, but we can exchange attendees for no-shows.
- Heidi suggested we should set up a system ensuring that the title and word information is set up on the front end. We will have a conversation on this for future conferences.

c. Poster Scoring Sign-up:

- We have a total of 68 posters. We will cull the finalists from the scores judges gave to the abstract awards.
- Social sciences and sciences are the two categories for prizes.
- Dean can get about 50 in the ballroom area and the rest in an overflow area.
- We have 13 judges right now, and we can still use more.
- Judges will only look at and discuss the finalists, so they will have time to focus on and think about them.
- Any VIP registrations after the early registration deadline should go through Erik, Jennifer, Joachin, Tucker and Kathy. Cover all the bases. We should give the first and last names and job title.

d. Conference Page:

- Erik said that we do take an ableist assumption toward accessibility issues, as indicated by a student who wanted an ASL interpreter, opening an issue that we have never considered. We need to be proactive on this. He provided a smooth segue into equity.

4. Equity:

- Joe handed out a letter he sends to the faculty encouraging them to nominate students and a letter the programs send to students. The program is trying hard—without a push from administration—to keep up with demographic changes in their student body. He handed out a list of cultural aspects of increasing Latino/Hispanic participation in Honors programs. This is something our counselors and directors can emphasize. Veronica and he suggested having a LatinX event that can tailor itself to issues the LatinX community faces. He can do this for African-American population or any other population that needs a focus. He uses posters not just emails. It was important that he worked with the three LatinX programs on campus and included them at the program. He stressed that they should bring lots of color and excitement. Next time, they are going to have a panel and emphasize inclusivity, with panelists from the club reminding participants that “I’m just like you.” He emphasized that the main speaker should speak for no more than fifteen minutes; it should be a discussion rather than a lecture. Kathy reiterated that students stop and read posters. They are *not* passé.
- Melissa and Nadine raised the issue of online and night classes as ways of opening up Honors classes to students who haven’t been able to take them otherwise.
- Kathy asked the group about middle college practices. Santa Ana has high school students taking Spanish, critical thinking and art honors classes. These are taught in the summer. They have worked well for Santa Ana. Students have been completing Honors and graduating from the college.
- There have been mixed results with FYE. Some colleges have had problems with these students applying for Honors programs but not participating.
- Christina advocated recruiting from non-credit classes. This is a population we have overlooked.
- Marilyn asked how many of us use curricula to address issue of equity. Nadine said we need to do more work incorporating data and scholarship information into our curricula and the information our programs send out.

5. Meeting Locations—2019-2020:

We advanced Rio Hondo for the March 2020 meeting and Santa Ana for the May meeting 2020 meeting. Kathy suggested we have a meeting that focuses on Guided Pathways at the teaching symposium—and doing so at a San Diego area college, since they have moved forward on the GP concept.

6. Future Items for Discussion and For the Good of the Order:

- Melissa talked about how Rio Hondo uses First Year Experience. They have an English 101 the first semester that moves into a 201 the next, providing a natural transition.